



Hope Academy

A joint Catholic & Church of England Academy

HOMWORK POLICY

Mission Statement:

“A community of learners of all ages from the local area committed to mutual service where each person can flourish, be their best and work for the common good to the glory of God and his creation.”

APPROVED			
REVIEW DATE			
SIGNED PRINCIPAL		PRINT NAME	
SIGNED CHAIR OF GOVERNORS		PRINT NAME	

HOMEWORK

Aim

The purpose of homework is to reinforce, develop and establish concepts and skills taught in lessons. It is Academy policy to set homework using Show My Homework web based tool.

At Key Stage 3, the number of subjects per evening varies depending upon the teaching timetable within school. At least 10 pieces will be set over a two week period. Students will be expected to spend approximately 30 minutes per evening in year 7 building up to one hour in year 9.

At Key Stage 4 the number of subjects per night varies depending on option groups. At least 2 subjects will be set on any one day. Students should be spending approximately 2 hours per evening in Year 10 and in Year 11 build up to 3 hours each evening towards the end of the GCSE courses.

At Key Stage 5 there will be a total of 6 hours homework per subject per week. It is recommended that students complete at least two hours of homework per subject per session as shown on the homework timetable.

Teaching Staff at Hope Academy will

1. Set, collect, mark and record progress in accordance with subject area, faculty and academy policies
2. Use *Show My Homework* to set homework in accordance with each key stage timetable.
3. Keep accurate personal records in Teacher Planner.
4. Ensure homework tasks have been considered and planned in advance of the lesson, in line with schemes of work.
5. Clearly explain homework tasks to the class and will ensure homework is not set in haste at the end of the lesson.
6. Assess homework within two weeks of the homework being submitted. The homework will be marked in accordance with the Academy Marking Policy and the teacher will provide feedback and targets in sufficient detail to enable the student to improve. Students should be able to access the language and the teacher's handwriting.
7. Set homework according to the relevant Key Stage homework timetable to avoid students being "overloaded" with work.
8. Ensure students who require additional learning support have homework written in their planner in accordance with their IEPs.

Pupils at Hope Academy will

1. Ask staff if homework is not clear - attend homework support sessions if needed in a subject area.
2. Log into *Show My Homework* on a daily basis to check their personal homework planner.
3. Undertake all homework tasks/projects to the best of his/her ability.
4. Submit homework at the specified times.
5. If no homework is set, students should use the time in a useful and sensible way, e.g. revision, reading, re-drafting work.

Parents will

1. Log onto *Show My Homework* weekly and ensure that students undertake all tasks logged onto the calendar.
2. Inform the Form Tutor when students have had difficulty completing homework e.g. owing to family circumstances.

Form Tutors will

Check for parent queries regarding homework in the student planners and initial once a week during Tutor time.

PROCEDURES TO BE FOLLOWED IF STUDENT FAILS TO SUBMIT HOMEWORK

Failure to submit homework will result in a C3 and a detention as outlined in the *Behaviour for Learning* policy.

Subject Leaders will

Monitor teachers within their subject to ensure procedures on the previous page are being followed. Subject Leaders need to maintain a monitoring file as evidence that this is being quality assured regularly.

MONITORING AND EVALUATION PROCEDURES

Marking and Feedback

During the monitoring of teaching and learning within faculties, the faculty lead or link manager will quality assure the timing and nature of homework feedback, that the duration between the date homework was set and the date it is marked is reasonable and that the teacher has provided appropriate feedback to enable the student to improve.