

# Parent Pay

## What does ParentPay do?

- It enables you to pay for school meals and other items such as trips and activities
- offers a highly secure payment site
- gives you a history of all the payments you have made
- have more than one child at school
- shows you all items available for payment relevant to each of your children
- emails a receipt of your payment to the email address you register

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## How does ParentPay help you?

- gives you the freedom to make payments to school whenever and wherever you like
- stops you having to write cheques or search for cash to send to school
- gives you peace of mind that your payment has been made safely and securely
- helps with budgeting; payments are immediate, there is no waiting for cheques to clear
- payments for many of the larger trips can be made by instalments up to the due date

## How does ParentPay help our school?

- reduces the administrative time spent on banking procedures
- keeps accurate records of payments made to every service for every pupil
- payments do not bounce
- reduces paper 'waste'
- allows for easy and quick refunds to be made back to the payment card
- improves communication between the school and parents concerning payments
- offers a more efficient payment collection process, reducing the amount of money held on school premises

## How do I get started?

We will send you an activation letter to enable you to setup your ParentPay account. The activation letter will contain a personal activation username and password to enable you to login to ParentPay. During the activation process you will be guided through changing your username and password to something more memorable; you can also merge your accounts if you have more than one child at Hope Academy.

**More information** can be found on the ParentPay website, alternatively contact Hope Academy Finance Department.

## Free School Meals

If your son/daughter qualifies for Free School Meals please remember that you must re-apply for this status each year and we must be given confirmation from the authorities that you qualify for this status. We have enclosed details of the contact numbers for your convenience. We recommend your child brings dinner money or a packed lunch until the Free School Meals status is confirmed.

We are asking all families to apply for Free School Meals if you are eligible. It will save you a considerable amount of money, over £350 in an academic year, it is your right but in doing so, you will also allow the Academy to access more funds for your son/daughter's education. If it is a benefit you are entitled to, please access it.



**Vision:** Outstanding in all we do  
**Mission:** Working together to inspire excellence, guided by Christian values  
**Core Values:** Respect Courage Ambition

